

JOB OVERVIEW

JOB TITLE Senior Video Editor

JOB PURPOSE

To lead a team of video editors throughout the editing process, maintaining overall awareness of the team's actions, and ensuring that the finished product meets the client's expectations.

DUTIES & RESPONSIBILITIES

- Lead the creative team in the video production process, from initial setup to final product.
- Record and premaster footage and audio as needed.
- Collaborate with the creative team to brainstorm a successful direction and strategy.
- Edit video footage according to an identified creative strategy and time restrictions.
- Actively and consistently support all efforts to simplify and enhance the customer experience.
- Edit Network produced original and or digital productions.
- Develop story or content ideas, considering audience appeal.
- Plan, coordinate, and edit content for broadcast.
- Review proposals and outline for broadcast.
- Perform extensive cutting of highlights, high-end bumps and montages for original and/or digital programming.
- Responsible for overall look of long/short form or digital pieces from an editing stand point.
- Partner with stakeholders from production to post production.
- Participate in the planning process of the stories and the visual.
- Work on projects across all of our production areas including long form, short form and/or digital programming content.
- Participate in the overall production of the show and assist with shooting.
- Ensure that all other programming produced is properly titled, versioned, documented and archived per company standards/policies.
- Ingest media using remote control software of video servers.
- Perform media management.
- Supervise dubbing, subtitling; edit in dubbing; ensure all programming gets on the right play-out list and schedule and sent to the right places.
- Responsible for assembling recorded raw material into a finished product that is suitable for editing.
- Use editing, color correction, motion graphics and sound editing to enhance viewer's experience of the content.
- Responsible for acting as a trusted contributor to the network partners throughout the entire process.
- Continuously discover and implement new editing technologies and industry's best practices to maximize efficiencies.
- Perform other duties as assigned.

QUALIFICATIONS

- Bachelor's degree in communications, broadcasting, radio/TV/film, or equivalent work experience preferred
- Expertise around codecs, export settings, and technical elements of post Advanced knowledge of Adobe Premiere Pro, After Effects, and other postproduction tools and systems.
- Understanding of compositing, sound design, color grading, and motion graphics.

KNOWLEDGE & EXPERIENCE

- Technical background in non-linear editing and Premiere Pro 5+
- Thorough knowledge of operation and office policies and procedures.
- Strong technical skills with the editing equipment as well as strong skills in the creation of visual technique and special effects.
- Demonstrate creative proficiency to create and execute high level video effects using third-party software such as Premiere Pro software experience.
- Knowledge of Adobe after Effects, Photoshop, with complex plug-in and filter packages and Pro Tools.

SKILLS & ABILITIES

- Ability to exercise judgment in selecting methods and techniques for obtaining results
- Ability to analyze situations that require in-depth evaluation of variety of factors
- Advanced level proficiency in appropriate software applications or technology
- High degree of creative discretion and collaboratively with coordinating producers or other project producers

Charisma Group Job Description

- Ability to shoot and edit media preferred
- Ability to handle various tasks simultaneously, organize, prioritize, make decisions and work efficiently and effectively under deadlines
- Creative and respectfully assertive.
- Highly motivated and results-oriented.
- Ability to prioritize and execute tasks in a high-pressure environment
- Experience working in a team-oriented, collaborative environment
- Reacts to project adjustments and alterations promptly and efficiently
- Flexible during times of change.
- Can attain production goals cooperatively from a wide variety of sources, including upper management, clients, and other departments
- Strong written and oral communication skills.
- Strong presentation and interpersonal skills
- Ability to learn, understand, and grow with the business
- Can conform to shifting priorities, demands and timelines through analytical and problem-solving capabilities
- Ability to present ideas in user-friendly language.